THE MALL AT MILLENIA

MEDIA POLICY

Please follow these procedures when seeking access to or information about The Mall at Millenia or its retailers:

- 1. For information, interviews or access to film on property:
 - During office hours, please call the marketing office at 407-363-3555
 Monday through Friday 8 am to 5 pm, and ask to speak with Brenda
 Lounsberry, Marketing Director or Colby Lopez, Assistant Marketing
 Director.
 - After 5 pm daily and on weekends, you may contact our Security Office by calling 407-363-3555 and pressing Option 1. The security supervisor will reach the manager on duty to respond to your call.
- Please always call in advance to gain access to the property. We require that
 working members of the news media be escorted by a staff member while on
 assignment at our property. Once granted access media representatives must
 check-in at the Mall Office, located on the first level, at the end of the hallway off
 of Grand Court.
- 3. Approval to <u>interview our guests</u> must be granted in advance. Requests will be reviewed on a case-by-case basis. Again, please call the marketing office in advance of your arrival for clearance.
- 4. If you are looking for <u>in-store interviews or to photograph storefronts</u>, please contact the marketing office. Individual store permission must be obtained in advance of your arrival. With advance notice, we can often assist you in gaining access.

Thank you and we look forward to working with you.